



**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
CONSULTANT’S QUALIFICATIONS BASED SELECTION
(CQS)**

Name of Project	Preparation Grant- Foundation for Digital Government Transformation (FDGT)
Grant Number	TF0C8979-JM
Assignment Title	Digital Government Rapid Assessment and Action Plan
Procurement Plan Ref Number	FDGT/PG/CON/1.1
Country of Delivery	Jamaica

In advancing the national **VISION 2030 Jamaica** goals, the Government of Jamaica (GOJ) recognizes that a prosperous Jamaican economy (Pillar 3) with empowered citizens (Pillar 1) requires a resilient, robust and efficient digital infrastructure, serving as the foundation for modern, digital government services. The build-out of a national digital service framework is essential to reposition government services around citizens’ needs - shifting from a model that requires citizens to come to government to one where government is digitally available anywhere, in a simplified, secured and accessible manner.

In April 2024 the World Bank Group (WBG) conducted a **Digital Economy Assessment (DEA)** of Jamaica’s digital landscape. The purpose of the DEA was to identify gaps and make recommendations on policy, strategic and operational issues across Six (6) pillars; digital infrastructure, digital public platforms, digital financial services, digital businesses, digital skills and the trust environment. The findings revealed, among other things, the need to:

- (a) Strengthen institutional capacity and accelerate the implementation of the data privacy/data protection framework;
- (b) Improve the affordability of internet services by, *inter alia*, strengthening competition in the telecommunications market;
- (c) Address certain barriers that currently impede the inclusive and productive adoption of digital technologies; and
- (d) Continue the modernization of the digital financial services ecosystem.

Considering the foregoing and following discussions with the WBG and other Government entities, it was proposed in July 2025 to develop a Foundation for Digital Government Transformation (FDGT) programme. To facilitate expediting the scoping and design of the FDGT, the WBG has provided a Grant to the GOJ, through the Office of the Prime Minister (OPM). The Grant is administered by the Information and Communications Technology (ICT) Authority. This Consultancy is a preparatory assignment under the Grant and is limited to the following Services.

The Consulting Services (“the Services”)

The purpose of this consultancy is to develop a Digital Government Rapid Assessment and Action Plan (DGRAAP), which is an expected output of desk research, questionnaires, stakeholder mapping and fact-finding missions. The DGRAAP will assess institutional, technical, legal, data and capacity readiness for digital transformation in Five (5) agreed Ministries, Departments and Agencies (MDA), identify dependencies for digital delivery, and define priority actions for short-term results and longer-term development of the digital ecosystem in Jamaica. The consulting firm will also be required to recommend Ten (10) domain specific projects on interoperability and citizen engagement related to the delivery of existing high-priority public-facing Government Services through digital channels, including the rationale for selection, expected benefits, risks, dependencies and scaling relevance.

The detailed Terms of Reference (TOR) for the assignment can be found at www.gojep.gov.jm.

The ICT Authority now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The attention of interested Consultants is drawn to paragraph 3.15, 3.16 and 3.17 of the World Bank’s Procurement Regulations for IPF Borrowers Seventh Edition, September 2025 (“the Regulations”), setting forth the World Bank’s policy on conflict of interest.

The best qualified firm to carry out the services will be selected in accordance with the Consultant’s Qualifications Based Selection (CQS) method set out in the Regulations and based on the following criteria:

Criteria Description	Allocation of Scores¹		
Demonstrated experience in leading or supporting national or public-sector digital government transformation assignments, involving digital government rapid assessments, interoperability frameworks, digital public infrastructure, citizen-centric digital services, or	Evidenced by the successful completion of 4 or more relevant projects, with similar relevance, scale, complexity or outcomes, in the last 10 years; (30 points)	Evidenced by the successful completion of 2 - 3 relevant projects, with similar relevance, scale, complexity or outcomes, in the last 10 years; (21 points)	Evidenced by the successful completion of 1 relevant project, with similar relevance, scale, complexity or outcomes, in the last 10 years; (12 points)

¹ If the submitted Expression of Interest does not fit within the allocation of scores provided for each criterion, zero points will be allocated for said criterion.

Criteria Description	Allocation of Scores ¹		
whole-of-government digital transformation action plans.			
Demonstrated experience developing digital governance policy documents, strategies, action plans, roadmaps, feasibility studies, or similar analytical products for government or public sector clients.	Evidenced by the successful completion of 4 or more relevant assignments with similar analytical quality or stakeholder complexity, in the last 10 years; (25 points)	Evidenced by the successful completion of 2 - 3 highly relevant assignments with similar analytical quality or stakeholder complexity, in the last 10 years; (18 points)	Evidenced by the successful completion of 1 highly relevant assignment with similar analytical quality or stakeholder complexity, in the last 10 years; (10 points)
Demonstrated experience with knowledge transfer, stakeholder engagement, workshops, training, toolkits, guidance materials, or other capacity-building methods for digital governance initiatives or similar assignments.	Evidenced by 4 prior assignments using workshops and reusable tools or materials in last 10 years; (15 points)	Evidenced by 2 - 3 prior assignments using workshops and reusable tools or materials in last 10 years; (10 points)	Evidenced by 1 prior assignment using workshops and reusable tools or materials in last 10 years; (6 point)
Demonstrated experience in small island developing states, Caribbean countries, or comparable small-state public-sector environments.	Evidenced by 4 or more prior public sector assignments completed in in the Caribbean or small island developing state (15 points)	Evidenced by 2-3 prior public sector assignments completed in the Caribbean or small island developing state (10 points)	Evidenced by 1 prior public sector assignment completed in the Caribbean or small island developing state (6 points)
Organizational capacity suitable for the assignment, with appropriate expertise in digital transformation leadership, public administration or service design, interoperability/data governance, legal or regulatory readiness, and project management. <i>(Key Experts will not be evaluated at this stage)</i>	Evidenced by 6 or more permanent team members with appropriate background and expertise (15 points)	Evidenced by between 3 - 5 permanent team members with appropriate background and expertise (10 points)	Evidenced by 1 - 2 permanent team members with appropriate background and expertise (6 points)

The firm that adequately demonstrated their experience in the field of the assignment and attained the highest score will be invited to submit detailed technical and financial proposals.

Key Experts will not be evaluated at this stage.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

Expressions of Interest (EOIs) must be uploaded to the Government of Jamaica Electronic Procurement Portal (www.gojep.gov.jm) on or before **03 June 2026 at 2:00pm**. No hard copy submission will be accepted.

To participate in this tender opportunity, consultants must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please self-register on the GoJEP System, by selecting the Register as a Supplier link from the home page. **Consultants are encouraged to upload their submissions at least two (2) hours prior to the deadline for submission.** For assistance, and training please contact the GOJEP support desk at: 1-876-932-5704 or via email at oppccustomercare@mof.gov.jm.

Further information can be obtained at the address below during office hours of 9:00 AM and 4:00 PM.

Attn: Dellue Wint Dawkins

ICT Authority

235B Old Hope Road, Kingston 6, Jamaica

E-mail: Dellue.WintDawkins@icta.gov.jm with copy to GladstoneM.Fisher@icta.gov.jm