



**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
OPEN COMPETITIVE SELECTION OF INDIVIDUAL
CONSULTANTS**

Name of Project	Preparation Grant- Foundation for Digital Government Transformation (FDGT)
Grant Number	TF0C8979-JM
Assignment Title	Development of Technical Documentation for the Public Key Infrastructure (PKI)
Procurement Plan Ref Number	FDGT/PG/CON/1.5
Country of Delivery	Jamaica

In advancing the national **VISION 2030 Jamaica** goals, the Government of Jamaica (GOJ) recognizes that a prosperous Jamaican economy (Pillar 3) with empowered citizens (Pillar 1) requires a resilient, robust and efficient digital infrastructure, serving as the foundation for modern, digital government services. The build-out of a national digital service framework is essential to reposition government services around citizens' needs - shifting from a model that requires citizens to come to government to one where government is digitally available anywhere, in a simplified, secured and accessible manner.

In April 2024 the World Bank Group (WBG) conducted a **Digital Economy Assessment (DEA)** of Jamaica's digital landscape. The purpose of the DEA was to identify gaps and make recommendations on policy, strategic and operational issues across Six (6) pillars; digital infrastructure, digital public platforms, digital financial services, digital businesses, digital skills and the trust environment. The findings revealed, among other things, the need to:

- (a) Strengthen institutional capacity and accelerate the implementation of the data privacy/data protection framework;
- (b) Improve the affordability of internet services by, *inter alia*, strengthening competition in the telecommunications market;
- (c) Address certain barriers that currently impede the inclusive and productive adoption of digital technologies; and
- (d) Continue the modernization of the digital financial services ecosystem.

Considering the foregoing and following discussions with the WBG and other Government entities, it was proposed in July 2025 to develop a Foundation for Digital Government Transformation (FDGT) programme. To facilitate expediting the scoping and design of the FDGT, the WBG has provided a Grant to the GOJ, through the Office of the Prime Minister (OPM). The Grant is administered by the Information and Communications Technology (ICT)

Authority. This Consultancy is a preparatory assignment under the Grant and is limited to the following Services.

The Consulting Services (“the Services”)

The purpose of this consultancy is to produce accurate, maintainable and security-sensitive documentation that enables the ICT Authority and MDAs to understand, operate, integrate with, and adopt the existing GOJ PKI and eSignature services. The assignment shall translate the current PKI environment and technical documentation into practical, easy to use technical documentation, integration guidance and eSignature standards, while identifying gaps, risks, dependencies and adoption-readiness actions for Government consideration.

The detailed Terms of Reference (TOR) for the assignment can be found at www.gojep.gov.jm.

The ICT Authority now invites eligible consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The attention of interested Consultants is drawn to paragraph 3.15, 3.16 and 3.17 of the World Bank’s Procurement Regulations for IPF Borrowers Seventh Edition, September 2025 (“the Regulations”), setting forth the World Bank’s policy on conflict of interest.

Consultants should provide a curriculum vitae and brief assignment summaries that describe the scope, client, period of performance, role performed, outputs produced, relevant standards or technologies used, outcomes where known, and relevance to this assignment. Consultants may submit redacted samples or excerpts of comparable technical documentation, guides, standards, checklists or knowledgebase materials where confidentiality permits.

The best qualified Consultant to carry out the services will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the Regulations and based on the following criteria:

Criteria Description	Allocation of Scores¹		
University degree in Computer Science, Cybersecurity, Information Systems, Engineering, Telecommunications, Law and Technology, Digital Government, or other related discipline.	Evidenced by a Master’s degree or equivalent certification in a directly relevant discipline; (10 points)	Evidenced by a Bachelor’s degree or equivalent certification in a directly relevant discipline; (6 points)	
Demonstrated experience in PKI, trust services, identity systems, cybersecurity, digital signatures, electronic signatures, certificate lifecycle management, or comparable digital trust assignments.	Evidenced by the successful completion of 3 or more projects, which highlight this experience, in the last 10 years; (40 points)	Evidenced by the successful completion of 2 projects, which highlight this experience, in the last 10 years; (28 points)	Evidenced by the successful completion of 1 project, which highlights this experience, in the last 10 years; (16 points)

¹ If the submitted Expression of Interest does not fit within the allocation of scores provided for each criterion, zero points will be allocated for said criterion.

Criteria Description	Allocation of Scores ¹		
Demonstrated experience in producing high-quality technical documentation, operating procedures, standards, user guides, knowledge bases, checklists, training/support materials, or similar documentation for technical or public-sector audiences.	Evidenced by the successful completion of 3 or more projects, which highlight this experience, in the last 10 years; (30 points)	Evidenced by the successful completion of 2 projects, which highlight this experience, in the last 10 years; (21 points)	Evidenced by the successful completion of 1 project, which highlights this experience, in the last 10 years; (12 points)
Demonstrated experience conducting government, regulatory, compliance, policy, or operational reviews related to digital trust, cybersecurity, identity, records, digital services, or electronic transactions.	Evidenced by the successful completion of 3 or more projects, which highlight this experience, in the last 10 years; (20 points)	Evidenced by the successful completion of 2 projects, which highlight this experience, in the last 10 years; (14 points)	Evidenced by the successful completion of 1 project, which highlights this experience, in the last 10 years; (7 points)

The Consultant that adequately demonstrates their experience by attaining the highest score will be recommended for the engagement.

Expressions of Interest (EOIs) must be uploaded to the Government of Jamaica Electronic Procurement Portal (www.gojep.gov.jm) on or before **19 June 2026 at 2:00pm**. No hard copy submission will be accepted.

To participate in this tender opportunity, consultants must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please self-register on the GoJEP System, by selecting the Register as a Supplier link from the home page. **Consultants are encouraged to upload their submissions at least two (2) hours prior to the deadline for submission.** For assistance, and training please contact the GOJEP support desk at: 1-876-932-5704 or via email at oppccustomer@carcare@mof.gov.jm.

Further information can be obtained at the address below during office hours of 9:00 AM and 4:00 PM.

Attn: Dellue Wint Dawkins
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